

# Armona Union Elementary School District

## ATTENTION PARENTS, GUARDIANS, STAFF & STUDENTS IMPORTANT INFORMATION ABOUT INSTRUCTIONAL MATERIALS AND SCHOOL FACILITIES

State law requires the following:

1. There should be sufficient textbooks and instructional materials. Each student, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments.
2. School facilities must be clean, safe, and maintained in good repair.
3. There should be no teacher vacancies or missed assignments as defined in Ed Code 35186(h)(1).

If you do not think these requirements are being met, you can obtain a Uniform Complaint Form at the Armona Union Elementary School District Office at 11115 C Street, Armona, California.

## ATENCIÓN PADRES, GUARDIANES, PERSONAL Y ESTUDIANTES INFORMACIÓN IMPORTANTE SOBRE MATERIALES DE INSTRUCCIÓN Y LAS ESCUELAS

El Código Educacional de California requiere lo siguiente:

1. Debe ver suficientes libros y materiales de instrucción. Cada estudiante, incluyendo aprendizajes de ingles, deben tener libro de instrucción o materiales de instrucción o los dos para usar en clase o para llevar a casa para completar tareas.
2. Escuelas deben ser limpias, y mantenidos in buen estado.
3. No debe ver vacaciones de maestros o fallar en asignación de maestros como dicho en el código de educación 35186(h)(1).  
En caso de que Usted piense que estos requisitos no están cumplidos puede obtener una forma de quejas en la oficina de Armona Union Elementary School District Office at 11115 C Street, Armona, California.  
Education Code Section 35186(f)

**[CLICK HERE FOR THE CALIFORNIA DEPARTMENT OF  
EDUCATION WILLIAMS CASE](#)**

**COMPLAINT FORM: WILLIAMS UNIFORM COMPLAINT PROCEDURE**

Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the contact information below.

Response requested?  Yes  No

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: Day: \_\_\_\_\_ Evening: \_\_\_\_\_

Issue(s) of the complaint: Please check all that apply:

1. Textbooks and instructional materials:

A student lacks textbooks or instructional materials to use in class.

A student does not have access to instructional materials to use at home or after school to complete homework assignments.

Textbooks or instructional materials are in poor or unusable condition, have missing pages or are unreadable due to damage.

2. Teacher vacancy or misassignment:

A semester begins and a certificated teacher is not assigned to teach the class.

A teacher lacks credentials or training to teach English learners or is assigned to teach a class with more than 20% English learners in the class.

A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

3. Facility conditions:

A condition exists that poses an emergency urgent or threat to the health or safety of students or staff as defined in AR 1312.4.

Please describe the issue of your complaint in detail, including the date of the problem and specific location where the problem occurred (school, room number). You may attach additional pages if necessary to fully describe the situation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please file this complaint with the person specified below at the following location:

Steve Bogan, Superintendent

11115 C Street

Armona, California 93202